



# Boost! Partnership Agreement 2013-2014

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## ***{School} and {Community Partner}***

Boost! is an effort by New Haven Public Schools to increase focus and accountability around the provision of quality wraparound supports and services within the schools. A key element of the New Haven School Change Initiative, Boost! complements improvements in schools by “wrapping around” the school day with supports and services that have been shown to contribute to academic success. Through a partnership with the City of New Haven and United Way of Greater New Haven, Boost! brokers connections between schools, community-based providers and public agencies to support children’s overall development and assists schools in using data to make deliberate decisions about the services, programs and interventions they chose to utilize to support their students. Boost! provides a systemic framework that enables school communities to understand the impact of services on student learning and to invest resources in a way that maximizes impact on student success. Boost! focuses on the following areas: Physical Health and Wellness, Social-Emotional and Behavioral Health, Family Support and Engagement, and Student Engagement/Academic Enrichment.

This Partnership Agreement is made on *{date}* between *{School}* and *{Partner}*. The program/service will officially begin on *{date}*, and it will end on *{date}*.

## **Scope of Services**

*{Partner + contact person, official business address, email, phone number}*

### ***Goal/Purpose of the program***

*{Partner}* will provide the following programmatic components to *{School}* :

*{Insert specific performance benchmarks}*

*{Insert description of requirements- what are space needs, who will recruit students, who will obtain parental permissions, who will be responsible for parent/guardian pick-up at end of program}*

## **Boost! Partner Responsibilities**

As a Boost! partner, *{Partner}* will be required to maintain and provide necessary quantitative and qualitative data to the *{School}* Boost! Coordinator. Boost! will analyze the overall effectiveness of the program based upon the stated performance benchmarks. The data may include, but is not limited to the following:

- \_\_\_\_\_ Attendance records of daily, weekly or monthly sessions
- \_\_\_\_\_ Monthly updates on students’ progress
- \_\_\_\_\_ Release of any pre/post testing results
- \_\_\_\_\_ Provide supplies and materials for after-school programs. (ex. Paper, books, crayons)
- \_\_\_\_\_ Child survey results
- \_\_\_\_\_ Parent survey results

*{Partner}* will also be responsible for conducting the following activities.

- \_\_\_\_\_ Attend Meet and Greet opportunities, ie: School Orientations, Open House and Report Card Conference night
- \_\_\_\_\_ Ensure communication to parents, administrative staff, teachers, and support staff *(Include specific time lines)*
- \_\_\_\_\_ Maintain a file for applications and special programmatic forms



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## {School} Responsibilities

{School} is committed to ensuring the success of the program by providing necessary resources and support. The Boost! Coordinator and the Boost! Service Corps Member will be responsible for conducting the following activities:

- \_\_\_\_\_ Assist with recruitment of students
- \_\_\_\_\_ Secure space for after-school activities
- \_\_\_\_\_ Monthly attendance records
- \_\_\_\_\_ Provide communication materials to parents, administrative staff, teachers, and support staff
- \_\_\_\_\_ Maintain a file for applications and special programmatic forms
- \_\_\_\_\_ Ensure School Dismissal procedures are in place prior to the program beginning
- \_\_\_\_\_ Trouble-shoot any potential and/or current program problems with staff and report it to the necessary personnel immediately.
- \_\_\_\_\_ Report cards, twice a year (November and April)

## Payment of Services (If Applicable)

{Partner} will receive a total of {insert dollar amount} to serve approximately {#} {School} students.

{Partner} should submit monthly Program Updates along with invoices to:

Tirzah Kemp  
 United Way of Greater New Haven  
 Boost! Coordinator of Community Partnerships  
 370 James Street, Suite 403  
 New Haven, CT 06513

## Joint Responsibilities of {School} and {Partner}

{Partner} and {School} acknowledge that any funding supplied by Boost! for implementation of this program is limited to the 2013-2014 school year. The purpose of this interim funding is to allow both parties to explore the value of the partnership, and to provide time for the parties to seek out sustainable funding sources for the program. The parties agree to work together during the 2013-2014 school year to seek out alternate funding sources to allow the program to continue in the future.

\_\_\_\_\_  
{Principal Name}

{School} Principal

\_\_\_\_\_  
{Partner Contact Name} print

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{Partner Contact name} signature